

Pursuant to Section 36, Subsection 2 of Act No. 111/1998 Sb., On Higher Education Institutions and on Amendments to Other Acts (Higher Education Act), the Ministry of Education, Youth and Sports registered Scholarship Regulations of the University of Pardubice on December 7, 2020 under Ref. No. MSMT-44805/2020-2.

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Mgr. Karolína Gondková
Head of the Higher Education Department

SCHOLARSHIP REGULATIONS OF THE PARDUBICE UNIVERSITY OF DECEMBER 7, 2020

Article 1

Introductory provisions

The Scholarship Regulations of the University of Pardubice (the "Scholarship Regulations") are issued in accordance with Act No. 111/1998 Sb., On Higher Education Institutions and on Amendments to Other Acts (Higher Education Act), as amended (the "Act") to govern all faculties and higher education institutions of the University of Pardubice ("the University").

Article 2

Financial resources for the provision of scholarships

The financial resources for awarding scholarships are:

- a) University Scholarship Fund,
- b) subsidies or contributions provided by the Ministry of Education, Youth and Sports (the "Ministry"),
- c) other allocated or obtained funds, the composition of which allows the payment of scholarships.

Article 3

Types of scholarships

The following scholarships may be awarded to university students from financial sources in accordance with Article 2 of these Scholarship Regulations and in accordance with Section 91 of the Act:

- a) a scholarship for excellent study achievement,
- b) a scholarship for outstanding research, development and innovation, artistic or other creative achievements contributing to the deepening of knowledge,
- c) a scholarship for research, development and innovation activities pursuant to a special legal regulation¹,
- d) a scholarship in an extremely difficult social situation,
- e) a social scholarship in accordance with Section 91, Subsection 3 of the Act,
- f) an accommodation scholarship,
- g) an extraordinary scholarship in cases worthy of special consideration,
- h) a scholarship to support study abroad,
- i) a scholarship to support study in the Czech Republic,

¹ Act No. 130/2002 Sb., On the Support of Research, Experimental Development and Innovation from Public Funds and on the Amendment of Certain Related Acts (Act on the Support of Research, Experimental Development and Innovation), as amended.

- j) a scholarship awarded to full-time students in a doctoral study programme ("doctoral scholarship"),
- k) a scholarship in accordance with Section 91, Subsection 6 of the Act determined by the Ministry, taking into account the obligations under international agreements binding on the Czech Republic.

Article 4

Scholarship for excellent study achievement

- (1) The scholarship for excellent study achievement may be awarded on the basis of:
 - a) study achievements of students in the so-called "reference period" (the "merit scholarship"). The reference period is the academic year immediately preceding the academic year for which the merit scholarship is awarded. For students in the first year of a follow-up postgraduate study programme, the reference period is the last academic year of study in an undergraduate study programme, which is immediately followed by study in the postgraduate study programme.
 - b) a proposal by the Rector or a Dean for excellent study achievements.
- (2) The merit scholarship may be awarded to a student who simultaneously meets these conditions:
 - a) he/she is studying and, in the reference period, studied in the full-time form of an undergraduate or postgraduate study programme,
 - b) he/she is studying in the standard study period,
 - c) his/her study was not interrupted during the reference period,
 - d) has completed all enrolled courses in the reference period,
 - e) he/she obtained at least 55 credits for the study in the reference period pursuant to Article 5, Paragraph 4 Subparagraph a) of the University Study and Examination Regulations. The credit limit of 55 credits shall be reduced by the sum of credits from courses that the student could not meet due to objective external reasons and were cancelled in accordance with Article 5, Paragraph 7 of the Study and Examination Regulations of the University.
 - f) the weighted average of all classified courses in the reference period is less than or equal to 1.50.
- (3) The merit scholarship is awarded in two stages:
 - a) for a weighted average of 1.00 to 1.20,
 - b) for a weighted average of 1.21 to 1.50.
- (4) Merit scholarships are awarded only to a limited number of students. The number of students to be awarded a merit scholarship is determined for each academic year by the Rector as a percentage of the total number of full-time students enrolled in undergraduate and postgraduate study programmes, excluding students coming for short-term study stays, as of October 31 uniformly for the whole university. The number of students entitled to a merit scholarship at individual faculties shall be determined by a specified percentage of students enrolled in the full-time form of undergraduate and postgraduate study programmes as of October 31 at each faculty separately. Students shall be ranked in ascending order according to the achieved weighted average for the reference period, separately for students of undergraduate study programmes and separately for students of postgraduate study programmes. If the number of students with the same weighted average value exceeds the specified percentage, the merit scholarship shall be awarded to all students with the same weighted average value in accordance with Article 7, Paragraph 10 of the University Study and Examination Regulations.
- (5) The merit scholarship shall be awarded for a scholarship period that is the same as the academic year and shall be paid in regular monthly payments.
- (6) In the event that the student meets the conditions for the award of a scholarship under Paragraph 1, Subparagraph a) in several study fields/specializations studied at one faculty, the student shall be awarded a scholarship for excellent study achievement in the academic year only once.

Article 5

Accommodation scholarship

- (1) The accommodation scholarship may be awarded to a student who:
 - a) is a student of a undergraduate, postgraduate or doctoral study programme in the full-time form of study,
 - b) is studying in a first study programme, or in its follow-up study programme, or has transferred from one study programme to another and his/her previous study has been recognized; in the case of study

programmes concurrently studied, the student shall be awarded no more than once, in the study programme in which he/she was previously enrolled to study; in determining the first study programme, no account shall be taken of studies which were enrolled in any calendar year and completed between May 1 and October 30,

- c) has not exceeded the standard period of study, not even in any of the concurrently studied study programmes,
- d) does not have a place of permanent residence in the Pardubice District or in any of the municipalities listed in Annex 1.

(2) An accommodation scholarship may not be awarded to a student who is a university student within short-term study stays.

(3) If the student is enrolled in a study programme or in a branch of study/specialization, the teaching of which takes place permanently at a university workplace located outside the Pardubice District, the provisions of Paragraph 1, Subparagraph d) for the district of the dislocation of the university part and for the municipalities listed in Annex 1 shall apply to the award of the accommodation scholarship.

(4) The basis for awarding accommodation scholarships to students are data obtained from the Combined Information of Student Registers ("SIMS") and from the Information System of the University Study Agenda ("IS/STAG").

(5) The accommodation scholarship can be awarded to the student from the calendar month in which he/she enters a valid domestic bank account via the IS/STAG web interface. The accommodation scholarship is awarded for a scholarship period that is the same as the academic year and is paid in regular monthly payments. The entitlement to an accommodation scholarship is granted to the student until the month preceding the month in which he/she completed the standard period of study.

Article 6 Social scholarship

(1) The social scholarship is awarded to students who are entitled to child benefit under a special legal regulation² (the "allowance"), under the conditions and in the amount stipulated in Section 91, Subsection 3 of the Act.

(2) The student shall prove the entitlement to a social scholarship by submitting an application for a social scholarship to the study department of the faculty where he/she is enrolled. In the application, the student shall confirm the solemn declaration that he/she has not claimed the scholarship at another university, and attach to the application a written confirmation of the allowance issued by the state social security body that granted the allowance.

(3) The confirmation, for the purposes of awarding a social scholarship pursuant to Article 3, Paragraph e) shall be valid for a period of 21 months from the end of the year for which the family's income was ascertained. After the expiration of the validity of the confirmation, the student is obliged to submit a new application.

(4) The social scholarship is awarded for the standard period of study of the currently studied study programme for ten months in the academic year in which the student meets the conditions for the award of the scholarship; the scholarship is not awarded for the months of July and August. The social scholarship shall be paid in regular monthly payments.

Article 7 Doctoral scholarship

(1) The doctoral scholarship is awarded to full-time students in a doctoral study programme who, according to data from SIMS, do not study in doctoral study programmes longer than the standard study period of the doctoral study programme in which the student is enrolled. All periods of previous unsuccessful studies in doctoral study programmes shall be included in the study period.

(2) The doctoral scholarship is awarded for a scholarship period that is the same as the academic year and is paid in regular monthly payments. The entitlement to a doctoral scholarship granted to the student within the

² Act No. 117/1995 Sb., On state social security, as amended.

month preceding the month in which he/she completed the standard period of study calculated according to the rules in Paragraph 1 of this article.

Article 8

Decision-making on scholarships, amount and payment of scholarships

- (1) The Rector or the Dean decides on the award of scholarships on the basis of a student's application or a proposal made by a competent person. Details of the student's application or the proposal made by a competent person and the rules for awarding scholarships for individual types of scholarships are set in an internal standard of the University.
- (2) Section 68 of the Act shall apply to decisions in matters concerning the award of scholarships. The decision can be delivered to the student via the University's electronic information system.
- (3) In determining the amount of the scholarship, the Rector or a Dean shall be guided by the financial resources and limits of the University, or a faculty, the amount and purpose of resources provided and available and the number of students who have met the conditions for the award of individual types of scholarships under these Scholarship Regulations. If the amount of the scholarship awarded to students is determined by the provider along with the allocated funds, the amount of the scholarship shall be governed by this decision.
- (4) The amount of the merit scholarship in the individual degrees referred to in Article 4, Paragraph 3, and the percentage of students to whom this scholarship may be awarded is usually determined by the Rector before the beginning of the examination period of the winter semester of the reference period. After the Rector's announcement takes effect, the amount of the merit scholarship may be adjusted only in extraordinary situations.
- (5) The amount of the accommodation scholarship is determined by the Rector, taking into account the contribution that the University receives from the Ministry and the number of students who are entitled to the accommodation scholarship, and is awarded to them.
- (6) The Dean decides on the amount of doctoral scholarships in the amount of funds allocated to the faculty budget and according to the rules given by an internal standard of the faculty.
- (7) The maximum amount of scholarships paid to individual doctoral students for one academic year from financial sources pursuant to Article 2 is 1.5 times the annual wage tariff for work activities included in the 3rd tariff class listed in Annex 3 to the University's Internal Wage Regulations. Scholarships paid pursuant to Article 3, Clauses d), e), h), i) and k) shall not be included in the maximum amount of scholarships for doctoral students.
- (8) The scholarship shall be paid exclusively in Czech korunas.
- (9) The scholarships may be paid:
 - a) in a lump sum,
 - b) in the form of a regular monthly instalment.
- (10) Scholarships paid in regular instalments are usually paid to the student retrospectively for the past month. In justified cases, the payment may be made retrospectively for several past months.
- (11) If the student starts studying with scholarships regularly paid monthly during the scholarship period, he/she is entitled to a scholarship from the month in which he/she became a student of the University. If the student terminates or interrupts his/her studies during the scholarship period, he/she is entitled to the scholarship until the month preceding the month in which he/she ceased to be a student.
- (12) Scholarship payments shall be made by account transfer. The student is obliged to enter a currently valid domestic bank account number via the IS/STAG web interface for the purpose of non-cash scholarship payments. If the student fails to enter the bank account number in IS/STAG, or enters an invalid bank account number, this shall be considered an obstacle preventing the payment of the scholarship and the scholarship shall not be paid, except for the social scholarship pursuant to Article 6.
- (13) Exceptions to the account transfer payment of scholarships shall be granted to foreign students coming to the University to study as part of short-term study stays. Scholarships shall be paid to these students in cash at the University's cash office.

(14) Details on the procedure for awarding scholarships and the method of paying scholarships are set out in a University's internal standard.

Article 9

Common provisions

(1) The student is obliged to provide accurate information in the scholarship application.

(2) If the student is subject to legal proceedings on the enforcement of a decision pursuant to Act No. 99/1963 Sb., The Code of Civil Procedure, as amended, in the form of deductions from wages and other income, including scholarships, or is subject to law enforcement pursuant to Act No. 120/2001 Sb., on Law Enforcement (the Code of Enforcement) and on the Amendment of Other Acts, as amended, he/she is obliged to report these facts. Similarly, he/she is obliged to report that insolvency proceedings are being conducted against the student pursuant to Act No. 182/2006 Sb., on bankruptcy (Insolvency Act), as amended. If he/she fails to do so, for the purposes of the payment of scholarships, it shall be deemed that no enforcement proceedings, or law enforcement, or insolvency proceedings, as relevant, have been instituted against him/her in the form of deductions from wages or other income.

(3) The student is obliged to immediately inform the study department of the faculty where he/she studies about all facts and their changes relevant for the payment of the scholarship, not later than 15 days from when such a fact occurred.

(4) The student is obliged to return the scholarship including related costs which was paid on the basis of incorrect information to the University as unreasonably obtained funds.

(5) The student is obliged to return the scholarship, which was paid to the student without the student being entitled to the scholarship, in full.

Article 10

Final provisions

(1) The Scholarship Regulations of the University of Pardubice registered by the Ministry on July 18, 2013 under Ref. No. MSMT-16298/2013-30, as amended, is hereby repealed.

(2) These Scholarship Regulations were approved pursuant to Section 9, Subsection 1, Clause b), Subclause 3 of the Act by the Academic Senate of the University on November 10, 2020.

(3) These Scholarship Regulations shall come into force pursuant to Section 36, Subsection 4 of the Act on the day of registration by the Ministry.

(4) These Scholarship Regulations shall come into effect on the day of registration by the Ministry.

prof. Ing. Jiří Málek, DrSc.

Rector

**List of municipalities
located outside the district of the university dislocation or its parts,
which in the case of permanent residence of the student do not qualify for awarding the
accommodation scholarship**

Dislocation of the University or its parts	
PARDUBICE Pardubice District	LITOMYŠL Svitavy District
Bořice	Česká Třebová
Bylany	České Heřmanice
Dobříkov u Chocně	Džbánov
Dřenice	Hrušová
Heřmanův Městec	Chocně
Hradec Králové	Němčice
Hrochův Týnec	Nové Hradky
Chocně	Proseč
Chrudim	Semanín
Klešice	Slatina
Kolín	Sloupnice
Medlešice	Tisová
Praskačka	Vlčkov
Presy/Chrudim	Vysoké Mýto
Předměřice n. Labem	
Rozhovice	
Slatiňany	
Sruby	
Starý Kolín	
Třibřichy	
Tuněchody	
Týnec n. Labem	
Úhřetice	
Vejvanovice	
Záboří n. Labem	