

A VISA FOR A STAY OF OVER 90 DAYS FOR STUDY PURPOSES FOR CITIZENS FROM NON-EU COUNTRIES (= THIRD COUNTRY NATIONALS)

This visa is also called a Long-term visa.

Target group: PhD students from non-EU countries

PhD students apply for this visa at the Czech Embassy of their country, before their arrival in the Czech Republic.

Documents needed:

1. Travel document

2. Documentation of your enrolment at the University of Pardubice (from the study department, University of Pardubice)

3. Proof of accommodation

If you want to be hosted at the dormitories of the University of Pardubice, you can ask **the Office of International Affairs and Development to get this form.**

Note: You will be charged 100 CZK to get this form.

If you have your own flat, you submit:

- Rental agreement OR
- A document called a „Potvrzení o zajištění ubytování (fyzická osoba) (= proof of accommodation). Download this form here: <http://www.mvcr.cz/mvcren/article/application-forms.aspx>

Note: The proof of accommodation has to be the original document, written in Czech, with a certified signature (for more info about a certified signature, **go to the Heading „How to get a certified signature”**).

4. Two passport photographs

5. A document confirming the availability of funds for your stay in the Czech Republic*.

Means of demonstrating availability of funds:

- A bank account statement
- A valid internationally recognised payment card

Click here for more information:

<https://www.mvcr.cz/mvcren/article/proof-of-funds-for-the-purposes-of-a-long-term-visa.aspx>

6. Application form. This form is called an „Application form for a visa for a stay for over 90 days or a long-term visa”. Download it from here: <http://www.mvcr.cz/mvcren/article/third-country-nationals-application-requirements-application-forms.aspx>

7. Consular and visa fee

8. Upon request, a document similar to an extract from the Police Register Record and/or a document proving the fulfilment of the conditions set out in the Ministry of Health’s prevention of the spread of infectious illnesses (a Medical report).





The Penal Register record has to be **issued by the state of which you are a citizen and also by the states in which you has had continuous residence for over 6 months in the last 3 years.** It has to be **apostilled or superlegalized** and translated into Czech Language. The medical record should be translated into Czech language and certified.


Proof of medical insurance

If your application is approved, you will submit a proof of your medical travel insurance (not required if you subscribe to public health insurance, if the costs for health care are covered in an international agreement, or if the you can demonstrate that health care is covered in another manner), before the visa is obtained. You may also be asked to submit a document proving that you are covered by your medical travel insurance. The Act on the Residence of Foreign Nationals stipulates a standard deadline of 60 days from the date of submitting the application for processing an application.

The recommended insurance companies are: VZP, Maxima, Slavia, Victoria Volksbanken and Uniqua.

When you arrive in Pardubice, you must register at the Foreign Police within 3 days of your arrival. If your accommodation provider is a hotel or student dormitories, your accommodation provider will complete this registration for you.

-  The documents required for the application must not be older than 180 days, except for the travel document and the photographs required. Photographs must accurately represent your appearance.
-  A long-term study visa is issued for the period corresponding with your study stay as confirmed by the University. A long-term visa is issued for a maximum of 1 year.
-  All the documents have to be submitted in the Czech language or has to be translated into Czech by a certified/sworn translator.
-  Some foreign public documents must be endorsed with a higher verification, such as an Apostille or Superlegalisation. Detailed information is available here: <http://www.mvcr.cz/mvcren/article/third-country-nationals-application-requirements-verification-of-foreign-public-documents.aspx>

 You must leave the Czech territory on the date you officially finish your studies if you do not have any other legal purpose to stay. If you have a legal purpose to stay, you should apply at the Immigration Office to apply for another long-term residence permit.

DO NOT HESITATE TO CONTACT THE CZECH EMBASSY OF YOUR COUNTRY

For more information, click here:

<http://www.mvcr.cz/mvcren/article/a-visa-for-a-stay-of-over-90-days-long-term.aspx?q=Y2hudW09Mg%3d%3d>