

*The Ministry of Education, Youth and Sports registered pursuant to Section 36(2) of Act No. 111/1998 Sb., on Higher Education Institutions and on Amendments and Supplements to Other Acts (the Higher Education Act), as amended, under Ref. No. MSMT-16789/2025-2 Scholarship Regulations of the University of Pardubice on the date of signing the registration.*

*Amendments to the Scholarship Regulations of the University of Pardubice were registered by the Ministry of Education, Youth and Sports pursuant to Section 36(2) and (5) of Act No. 111/1998 Sb., on Higher Education Institutions and on Amendments and Supplements to Other Acts (Higher Education Act), as amended, on December 12, 2025, under ref. no. MSMT-29882/2025-2.*

*Mgr. Vojtěch Tomášek*

*Head of the Department of Higher Education Institutions*

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## **I**

# **FULL TEXT** **OF THE SCHOLARSHIP REGULATIONS** **OF THE UNIVERSITY OF PARDUBICE** **DATED 1 JANUARY 2026**

## **Article 1**

### **Introductory Provisions**

The Scholarship Regulations of the University of Pardubice (the "Scholarship Regulations") are issued in accordance with Act No. 111/1998 Sb., on Higher Education Institutions and on Amendments and Supplements to Other Acts (the Higher Education Act), as amended (the "Higher Education Act").

## **Article 2**

### **Financial Resources for Providing Scholarships, Scholarship Recipients**

- (1) The financial resources for covering scholarships at the University of Pardubice (the "university") are:
  - a) scholarship fund or other university resources;
  - b) state budget funds provided to the university in the form of subsidies or contributions under the Higher Education Act;
  - c) funds concentrated in the National Fund or other public funds provided to the university under other legislation or within the framework of the implementation of an international treaty to which the Czech Republic is bound.
- (2) Scholarships may be awarded to:
  - a) university students;
  - b) university graduates who fulfilled the conditions for their award during their studies, in the case of scholarships pursuant to Section 91(2)(a) and (b) of the Higher Education Act;

- c) university graduates, participants in lifelong learning at the university, academic staff, and other university employees, in the case of scholarships pursuant to Section 91(2)(f) of the Higher Education Act, provided that the financing conditions in accordance with Section 91(3) of the Higher Education Act are met.

### **Article 3**

#### **Types of Scholarships**

- (1) University students may be awarded the following scholarships from financial resources pursuant to Article 2 hereof and in accordance with Section 91 of the Higher Education Act:
  - a) scholarship for outstanding academic performance;
  - b) scholarship for outstanding research, development and innovation, artistic or other creative achievements contributing to the advancement of knowledge;
  - c) scholarship for research, development, and innovation activities pursuant to other legal regulations<sup>1</sup>;
  - d) scholarship in case of a difficult social situation;
  - e) social scholarship in accordance with Section 91(5) of the Higher Education Act;
  - f) accommodation scholarship;
  - g) scholarship in cases of special consideration;
  - h) scholarship to support studies, creative activities, educational activities, or practical internships carried out as part of European Union programmes or other multilateral or bilateral international programmes or projects;
  - i) scholarship for full-time students in doctoral study programmes ("doctoral scholarship" pursuant to Section 91a(2) of the Higher Education Act);
  - j) doctoral scholarship in other cases pursuant to Section 91a(8) of the Higher Education Act;
  - k) mobility scholarship.

### **Article 4**

#### **Scholarship for Outstanding Academic Performance**

- (1) A scholarship for outstanding academic performance may be awarded based on:
  - a) students' academic results in the so-called "decision period" (hereinafter referred to as the "merit scholarship"). The decisive period is the academic year immediately preceding the academic year for which the merit scholarship is awarded. For first-year students of a follow-up master's degree programme, the decisive period is considered to be the last academic year of study in the bachelor's degree programme, which is immediately followed by study in the master's degree programme.
  - b) proposal by the Rector or Dean for exceptional academic results.

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<sup>1</sup> Act No. 130/2002 Sb., on support for research, experimental development, and innovation from public funds and on amendments to certain related acts (Act on Support for Research, Experimental Development, and Innovation), as amended.

(2) A merit scholarship may be awarded to a student who simultaneously meets the following conditions:

- a) studies and, during the relevant period, studied in a full-time bachelor's or master's degree programme;
- b) studies within the standard period of study;
- c) their studies were not interrupted during the relevant period;
- d) has completed all registered courses during the relevant period;
- e) has earned at least 55 credits during the decisive period in accordance with Article 5(4)(a) of the Study and Examination Regulations of the University of Pardubice. The limit of 55 credits shall be reduced by the sum of credits from courses that the student was unable to complete due to objective external reasons and which were cancelled in accordance with Article 5(7) of the Study and Examination Regulations of the University of Pardubice;
- f) the weighted average of all graded subjects in the relevant period is lower than or equal to 1.50.

(3) Merit scholarships are awarded at two levels:

- a) for a weighted average of 1.00 to 1.20;
- b) for a weighted average of 1.21 to 1.50.

(4) Merit scholarships are only awarded to a limited number of students. The number of students who will be awarded merit scholarships is determined for each academic year by the Rector as a percentage of the total number of students enrolled in full-time bachelor's and master's degree programmes, excluding students coming for short-term study stays, as of October 31, for the entire university. The number of students eligible for a merit scholarship at individual faculties is determined by a set percentage of students enrolled in full-time bachelor's and master's degree programmes as of October 31 at each faculty separately. Students are ranked in ascending order according to their weighted average for the relevant period, separately for students in bachelor's programmes and separately for students in master's programmes. If the number of students with the same weighted average exceeds the specified percentage, the merit scholarship is awarded to all students with the same weighted average in accordance with Article 7(11) of the Study and Examination Regulations of the University of Pardubice.

(5) Merit scholarships are awarded for a scholarship period that corresponds to the academic year and are paid in regular monthly instalments.

(6) If the conditions for awarding a scholarship under paragraph 1(a) are met in several specialisations of a single study programme, the student shall be awarded a scholarship for outstanding academic results in the given academic year only once.

## **Article 5**

### **Accommodation Scholarship**

(1) An accommodation scholarship may be awarded to a student who:

- a) is a student of a bachelor's, master's, or doctoral programme in full-time form of study;
- b) studies in the first or a follow-up study programme, or has transferred from one study programme to another and their previous studies have been recognized; in the case of concurrent study programmes, the student is recognized at most once, namely in the

study programme in which they were enrolled earlier; when determining the first study programme, studies that were enrolled in and completed in any calendar year between May 1 and October 30 are not taken into account;

- c) has not exceeded the standard period of study, even in any of the concurrently studied study programmes;
- d) does not have permanent residence in the district of Pardubice or in the municipality listed in Annex 1.

(2) Accommodation scholarship cannot be awarded to students who attend the university on short-term study visits.

(3) If a student is enrolled in a study programme that is permanently taught at a university workplace located outside the Pardubice district, the provisions of paragraph 1(d) shall apply to the award of an accommodation scholarship for the district where the university is located and for the municipalities listed in Annex 1.

(4) The basis for granting accommodation scholarships to students is the data obtained from the Collected Information of Student Register (hereinafter referred to as "SIMS") and from the University Study Agenda Information System (hereinafter referred to as "IS/STAG").

(5) The accommodation scholarship may be awarded to a student from the calendar month in which they enter a valid domestic bank account via the IS/STAG web interface. The accommodation scholarship is awarded for a scholarship period that coincides with the academic year and is paid in regular monthly instalments. The student is entitled to the accommodation scholarship until the month preceding the month in which they complete the standard period of study.

## **Article 6**

### **Social Scholarship**

(1) Social scholarships are consistently awarded to students who are entitled to state social assistance benefits, which include a child bonus, in accordance with special legislation<sup>2</sup>, under the conditions and in the amount specified in Section 91(5) of the Higher Education Act.

(2) Students can prove their eligibility for a social scholarship by applying for a social scholarship to the study department of the faculty where they are enrolled. Along with the application, students must submit a sworn statement that they have not applied for a scholarship at another university, and attach written confirmation issued by the state social assistance authority that granted the state social assistance benefit.

(3) For the purposes of granting a social scholarship under Article 3(1)(e), the confirmation is valid for 11 months from the end of September within the reference period for which the income of household members was assessed. After the confirmation expires, the student is required to submit a new application.

(4) The social scholarship is awarded for the standard duration of the currently studied programme for ten months in the academic year in which the student meets the conditions for the award of the scholarship; the scholarship is not awarded for July and August. The social scholarship is paid in regular monthly instalments.

## **Article 7**

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<sup>2</sup> Act No. 151/2025 Sb., on State Social Assistance Benefits, as amended.

**Scholarship to Support Studies, Creative Activities, Educational Activities, or Practical Internships Carried Out as Part of European Union Programmes or Other Multilateral or Bilateral International Programmes or Projects and Mobility Scholarship**

- (1) A scholarship to support studies, creative activities, educational activities, or practical internships carried out as part of European Union programmes or other multilateral or bilateral international programmes or projects pursuant to Article 3(1)(h) means:
  - a) scholarship paid based on a decision by the Ministry of Education, Youth and Sports (the "Ministry") in accordance with international agreements (so-called scholarship for government scholarship holders);
  - b) scholarship to support foreign mobility pursuant to Section 91(2)(f) of the Higher Education Act; the scholarship may be awarded to university students who participate in mobility abroad or to international students who participate in mobility at the university.
- (2) A scholarship pursuant to paragraph 1(b) may also be awarded to graduates of a study programme in accordance with Section 91(3) of the Higher Education Act.
- (3) A scholarship pursuant to paragraph 1(b) may be granted under the conditions of Section 91(8) of the Higher Education Act based on a contract concluded with the scholarship recipient; in this case, no administrative proceedings for the award of the scholarship shall be conducted.
- (4) Scholarships to support mobility pursuant to Article 3(1)(k) may be awarded by the Rector or Dean. These include:
  - a) scholarship to support studies abroad;
  - b) scholarship to support studies in the Czech Republic.

**Article 8**  
**Doctoral Study Income and Doctoral Scholarship**

- (1) In accordance with Section 91a of the Higher Education Act, doctoral study income is defined as the sum of:
  - a) the monthly amount of the doctoral scholarship awarded by the faculty to a student of its doctoral programme;
  - b) monthly salary agreed, set, or determined for work in which the student performs creative activities related to the creation of their dissertation as an employee of the university;
  - c) the monthly amount of wages or salary agreed, set, or determined for work in which the student performs creative activities related to the creation of their dissertation as an employee of a legal entity with which the university has concluded a cooperation agreement.
- (2) In order for the monthly wage or salary pursuant to paragraph 1(b) and (c) of these scholarship rules to be included in the doctoral study income, the predominant type of work and content of the student's job description must be creative activity related to the creation of their dissertation in a specific doctoral study programme. If only part of the job description is associated with the creation of the dissertation, the job description must clearly state what percentage of the employee's work is related to the creation of their dissertation, i.e., what part of the salary is creditable to doctoral study income according to paragraph 1(b) or (c).

- (3) A student is entitled to a doctoral scholarship in the amount specified in Section 91a(3) of the Higher Education Act during their first study in a doctoral study programme, if it is a full-time programme of standard duration.
- (4) If a student studies concurrently in multiple doctoral programmes in which they meet the conditions for the award of a doctoral scholarship, they are entitled to apply for a doctoral scholarship in the programme in which they were enrolled earlier. If an accepted applicant enrolls in multiple doctoral programmes on the same day on which they meet the conditions for the award of a doctoral scholarship, they may only apply for a doctoral scholarship for the same period in one of these study programmes, which they themselves determine.
- (5) The doctoral scholarship process begins when the student submits their application to the university. Along with the application for a doctoral scholarship, the student submits a sworn statement indicating whether this is their first doctoral study programme or, if applicable, the doctoral programme they have already completed and the extent of their completion. The procedure may also be initiated *ex officio* in the event of a reduction, increase, or withdrawal of a doctoral scholarship.
- (6) The doctoral scholarship is awarded for a scholarship period that corresponds to the academic year or part thereof, if the student enrolls in the course of the academic year, but for at least one calendar month. The earliest date on which a doctoral scholarship can be awarded is the month in which the student applied for a doctoral scholarship to the university. The doctoral scholarship is paid in regular monthly instalments.
- (7) A doctoral scholarship may not be awarded, and a doctoral scholarship that has already been awarded may be reduced or withdrawn if the student's doctoral study income exceeds the amount specified in Section 91a(3) of the Higher Education Act.
- (8) Pursuant to Section 91a(6) of the Higher Education Act, a doctoral scholarship may be denied, withdrawn or reduced, even below the level specified in Section 91a(3) of the Higher Education Act, in the case of a student who fails to fulfil their study obligations arising from their individual study plan in accordance with the Study and Examination Regulations of the University of Pardubice in accordance with Paragraph 12 in a serious or particularly serious manner.
- (9) The Dean of the faculty where the relevant study programme is offered decides on doctoral scholarships.
- (10) The student is entitled to a doctoral scholarship within one month preceding the month in which they fulfilled the conditions specified in Paragraph 11.
- (11) Entitlement to a doctoral scholarship shall expire on the date:
  - a) of interruption of studies;
  - b) of termination of studies;
  - c) on which the standard period of study is exceeded;
  - d) of a change to the combined study;
  - e) specified in the decision on the withdrawal of the scholarship, which has become final.
- (12) Pursuant to Article 11(9) of the Study and Examination Regulations of the University of Pardubice and at the suggestion of the guarantor of the study programme or the subject advisory board, the doctoral scholarship may be
  - a) reduced to half the amount specified in Section 91a(3) of the Higher Education Act (rounded up to the nearest ten korunas) if, during the academic year, it is found that the student is seriously failing to fulfil the obligations arising from their individual

study plan, until the end of the academic year. Similarly, a doctoral scholarship may be awarded in the amount of half of the amount specified in Section 91a(3) of the Higher Education Act if, during the annual study review at the end of the previous academic year, it is found that the student has seriously failed to fulfil the obligations arising from their individual study plan;

- b) revoked if, during the academic year, it is found that the student has failed to fulfil the obligations arising from their individual study plan in a particularly serious manner and the student's studies are not terminated for this reason, until the end of the given academic year. Similarly, a doctoral scholarship may not be awarded if, during the annual review of studies at the end of the previous academic year, it was found that the student failed to fulfil the obligations arising from their individual study plan in a particularly serious manner.
- (13) After the denial, reduction, or withdrawal of a doctoral scholarship pursuant to Paragraph 12, the student may reapply for it for the following academic year. If, after the annual review of studies in accordance with Paragraph 12(a), a doctoral scholarship was awarded in the amount of half of the amount specified in § 91a(3) of the Higher Education Act, the student may, after a review of their studies carried out during the academic year and upon fulfilling the conditions set out in their individual study plan, apply for an increase in the scholarship by the end of the academic year. If, during the academic year, there is a long-term reduction in doctoral study income below the level specified in the Higher Education Act (except cases under Paragraph 12), the student may apply for an increase in the doctoral scholarship. The procedure for increasing the doctoral scholarship shall commence upon delivery of the student's application to the university. The doctoral scholarship in the changed amount may be granted at the earliest from the month in which the student submitted the request for an increase in the doctoral scholarship to the university.
- (14) A doctoral scholarship in the amount determined in accordance with the rules set out in the faculty's internal regulations will also be awarded to students in full-time doctoral study programmes who do not meet the condition of first-time enrolment in a doctoral programme, provided that they do not exceed the standard length of study in a doctoral programme at the university, taking into account all possible unsuccessful doctoral studies at the university in both full-time and combined forms. This scholarship is not subject to Section 91a of the Higher Education Act or the provisions of Paragraphs 1 to 13 of this Article.

## **Article 9**

### **Decisions on Scholarships, Scholarship Amounts, and Scholarship Payments**

- (1) In proceedings hereunder, where these scholarship regulations or the Higher Education Act do not contain specific provisions, the procedure shall be governed by Act No. 500/2004 Sb., the Administrative Procedure Code, as amended.
- (2) The Rector or Dean decides on the awarding of scholarships based on the student's application or *ex officio*. Details regarding the student's application or the proposal of the responsible person, as well as the rules for awarding scholarships for individual types of scholarships, are set out in the university's internal regulations.
- (3) Decisions on scholarships are governed by Section 68 of the Higher Education Act.
- (4) The amount of the merit scholarship in the individual grades specified in Article 4(3) and the percentage of students who may be awarded this scholarship shall be determined by the Rector,

usually before the start of the winter semester examination period of the relevant period. After the Rector's announcement takes effect, the amount of the merit scholarship may only be adjusted in exceptional circumstances.

- (5) The amount of the accommodation scholarship is determined by the Rector, taking into account the contribution received by the university from the ministry and the number of students who are eligible for and awarded the accommodation scholarship.
- (6) The scholarship is usually paid in Czech korunas.
- (7) The scholarship may be paid:
  - a) in a single instalment;
  - b) in the form of regular monthly payments.
- (8) Scholarships paid in regular instalments are usually paid to students retroactively for the previous month. In justified cases, payment may be made retroactively for several months.
- (9) If a student receiving a scholarship paid monthly begins their studies during the scholarship period, they are entitled to the scholarship from the month in which they became a student of the university. If a student terminates or interrupts their studies during the scholarship period, they are entitled to the scholarship until the month preceding the month in which they ceased to be a student.
- (10) Scholarship payments are made by bank transfer. To receive scholarship payments by bank transfer, students must enter their current, valid domestic bank account details through the IS/STAG web interface. If the student fails to enter their bank details in IS/STAG or enters invalid bank details, this will be considered an obstacle to the payment of the scholarship and the scholarship will not be paid, except for social scholarships pursuant to Article 6.
- (11) International students coming to the university to study as part of short-term study stays are exempt from cashless scholarship payments. These students receive their scholarships in cash at the university's cash desk.
- (12) Details regarding the application procedure and method of scholarship payment are specified in the university's internal regulations.

## **Article 10**

### **Common Provisions**

- (1) The student is required to provide accurate information in the scholarship application.
- (2) If proceedings are brought against a student for the enforcement of a decision pursuant to Act No. 99/1963 Sb., the Civil Procedure Code, as amended, in the form of deductions from wages and other income, which also includes scholarships, or if enforcement proceedings are being conducted against them in this manner pursuant to Act No. 120/2001 Sb., on Court Bailiffs and Enforcement Activity (Enforcement Code) and on Amendments to Other Acts, as amended, they are obliged to report these facts. Similarly, they are obliged to report that insolvency proceedings are being conducted against them pursuant to Act No. 182/2006 Sb., on Bankruptcy and Methods of its Resolution (Insolvency Act), as amended. If they fail to do so, for scholarship payments, it shall be assumed that no enforcement proceedings in the form of deductions from wages or other income, or enforcement proceedings, or insolvency proceedings are being conducted against them.
- (3) Students are required to immediately inform the study department of the faculty at which they are enrolled of any facts and changes that are decisive for the payment of scholarships, no later than 15 days from the moment such a fact occurred.

- (4) A scholarship paid based on incorrect information provided by the student must be returned to the university by the student as unjustified funds, including related costs.
- (5) A scholarship that has been paid to a student without the student being entitled to it must be returned in full by the student without delay.

## **Article 11**

### **Transitional and Final Provisions**

- (1) The Scholarship Regulations of the University of Pardubice, registered by the Ministry on 7 December 2020, under ref. No. MSMT-44805/2020-2, as amended by subsequent registered changes, are hereby repealed.
- (2) These scholarship regulations were approved in accordance with Section 9(1)(b)(3) of the Act by the Academic Senate of the University on 24 June 2025.
- (3) These scholarship regulations shall enter into force pursuant to Section 36(4) of the Act on the date of registration by the Ministry.
- (4) These scholarship regulations shall take effect on 1 September 2025.

Prof. Ing. Libor Čapek, Ph.D.

Rector

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- (1) Amendments to the Scholarship Regulations of the University of Pardubice were approved in accordance with Section 9(1)(b)(3) of the Higher Education Act by the Academic Senate of the University of Pardubice on 25 November 2025.
- (2) Amendments to the Scholarship Regulations of the University of Pardubice shall enter into force pursuant to Section 36(4) of the Higher Education Act on the date of registration by the Ministry of Education, Youth and Sports.
- (3) Amendments to the Scholarship Regulations of the University of Pardubice registered by the Ministry of Education, Youth and Sports on 12 December 2025, under ref. No. MSMT-29882/2025-2 shall take effect on 1 January 2026 (Amendments No. 1).

**Annex 1 to the Scholarship Regulations of the University of Pardubice**

**List of municipalities located outside the district where the university or its constituent parts are located, which are not eligible for accommodation scholarship in the case of permanent residence of students**

<b>Relocation of the university or its constituent parts</b>	
<b>PARDUBICE – Pardubice District</b>	<b>LITOMYŠL – Svitavy District</b>
Bořice	Česká Třebová
Bylany	České Heřmanice
Dobříkov u Chocně	Džbánov
Dřenice	Hrušová
Heřmanův Městec	Choceň
Hradec Králové	Němčice
Hrochův Týnec	Nové Hrady
Choceň	Proseč
Chrudim	Semanín
Klešice	Slatina
Kolín	Sloupnice
Medlešice	Tisová
Praskačka	Vlčkov
Presy/Chrudim	Vysoké Mýto
Předměřice n. Labem	
Rozhovice	
Slatiňany	
Sruby	
Starý Kolín	
Třibřichy	
Tuněchody	
Týnec n. Labem	
Úhřetice	
Vejvanovice	
Záboří n. Labem	