

PRINT AND PRODUCTION CO-ORDINATOR – JENNINGS PRAGUE

Jennings Prague specialise in delivering total graphic solutions for retail point of sale and marketing campaigns. We are looking to recruit a print and production co-ordinator for our Prague studio.

The position involves working as part of a team of graphic and print specialists co-ordinating the production of point of sale campaigns and other marketing print projects for a major retailer.

We therefore require a highly motivated and focused person who has:

- a good standard of education
- experience/training in a print or graphic environment
- excellent administration and client service skills
- ability to work as part of a team
- flexible and enthusiastic attitude
- language skills - Czech and English to communication level (Polish language skills would be an advantage)
- an excellent working knowledge of MS Office (knowledge of graphic programs may be an advantage)
- an interest in learning new processes

We are offering:

- competitive salary (dependant on the level of required skills and ability of learning)
- international office environment and everyday use of English language
- career growth opportunity
- working in the centre of Prague, in a dynamic office environment

All applications should be sent to Anna Stepanova, Studio Manager, Jennings Prague – a.stepanova@jennings-global.com

Closing day for applications: Thursday September 19th.

Jennings Global, is a member of the Impression SA group of companies, one of the largest producers of point of sale and outdoor display advertising in Europe.